Garnet
Garnet Global Training Center

GGT-PM-121

Project & Contract Management

Work Breakdown Structure & Scope Control

هيكل تجزئة العمل وضبط النطاق

Duration	Language	Formats	Hours	Level
5 or 10 days	**English or Arabic**	**Classroom, online, in-house**	**35 / 70**	**Intermediate (management)**

Overview

Work Breakdown Structure & Scope Control equips managers and specialists to plan, organise and control this area of work, set targets and measure results. Deliver projects on time and budget, and manage contracts without losing value to disputes. It runs as a 5-day or 10-day program in English or Arabic, in classrooms in Dubai, Riyadh, Cairo, London, Istanbul and other cities, or live online, and can be delivered in-house.

What you will be able to do

- Set up and run Work Breakdown Structure & Scope Control as a managed process with clear roles.
- Manage contractors, suppliers and internal customers.
- Plan resources, budgets and schedules realistically.
- Define KPIs and build simple dashboards for management.
- Control risk, quality and compliance in this area.

Who should attend

Project managers, planners, cost engineers, contract and commercial professionals. It suits supervisors, section heads and specialists who manage, or are about to manage, this area.

Key topics

- Scope, schedule and cost baselines
- Risk registers and contingency
- Contract forms and obligations
- Change orders and claims
- Stakeholder reporting
- Tools: Primavera, MS Project, dashboards

Formats and fees

5-day classroom	**USD 4,750**
5-day online	**USD 2,950**
10-day classroom	**USD 8,950**
10-day online	**USD 5,450**
In-house	**Quotation per group**

Fees per participant, excluding VAT.

Register or ask

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Training: training@garnettrainings.com

Web: garnettrainings.com

Sharjah Publishing City Free Zone, Sharjah, UAE

Certificate

Participants who attend at least 90% of sessions and complete the final assessment receive a certificate of completion stating 35 contact hours (5-day) or 70 contact hours (10-day).

5-day outline

Day 1 Work Breakdown Structure & Scope Control: the management framework

- Tools: Primavera, MS Project, dashboards
- Measurement and reporting

Day 2 Planning, resources and budgets

- Scope, schedule and cost baselines
- Risk registers and contingency

Day 3 Performance measurement and control

- Contract forms and obligations
- Hands-on workshop on a workplace challenge

Day 4 Risk, compliance and improvement

- Change orders and claims
- Common mistakes and how to avoid them

Day 5 Management case study and action plan

- Stakeholder reporting
- Regional and international case studies

10-day outline

Day 1 Work Breakdown Structure & Scope Control: the management framework

- Tools: Primavera, MS Project, dashboards
- Measurement and reporting

Day 2 Planning, resources and budgets

- Scope, schedule and cost baselines
- Risk registers and contingency

Day 3 Performance measurement and control

- Contract forms and obligations
- Hands-on workshop on a workplace challenge

Day 4 Risk, compliance and improvement

- Change orders and claims
- Common mistakes and how to avoid them

Day 5 Management case study and action plan

- Stakeholder reporting
- Regional and international case studies

Day 6 Advanced techniques and specialist practice

- Complex cases in depth
- Checklists and templates to take away

Day 7 Digital tools, data and automation

- Analysis tools and software
- Using AI in this field

Day 8 Benchmarking against international practice

- Global performance benchmarks
- Group discussion and peer review

Day 9 Capstone project

- Analyse a real challenge from your organisation
- Build the solution and implementation plan

Day 10 Presentations, final assessment and certificates

- Project presentations and review
- Final exam and certificate award

Schedule 2027–2030

Dates	Format	City	Language	Fee (USD)
8–12 Feb 2027	5-day online	Live online	English	2,950
20–24 Jun 2027	5-day classroom	Jeddah	English	4,750
5–9 Jul 2027	5-day classroom	Geneva	English	4,750
18–29 Oct 2027	10-day classroom	Vienna	English	8,950
2–13 Jan 2028	10-day classroom	Manama	English	8,950
3–7 Apr 2028	5-day classroom	Barcelona	English	4,750
8–12 May 2028	5-day classroom	Abu Dhabi	Arabic	4,750
4–15 Sep 2028	10-day online	Live online	English	5,450
12–16 Mar 2029	5-day online	Live online	Arabic	2,950

Dates	Format	City	Language	Fee (USD)
8–19 Apr 2029	10-day classroom	Riyadh	English	8,950
13–17 Aug 2029	5-day classroom	Barcelona	English	4,750
10–14 Dec 2029	5-day classroom	Singapore	English	4,750
13–24 Jan 2030	10-day classroom	Cairo	English	8,950
11–22 Feb 2030	10-day online	Live online	English	5,450
11–15 Aug 2030	5-day classroom	Doha	English	4,750
3–7 Nov 2030	5-day classroom	Riyadh	Arabic	4,750

Customised and in-house versions of this course are available on request. garnettrainings.com/en/customise/