Garnet
Garnet Global Training Center

GGT-ED-101

Education & Training Management

Train the Trainer

إعداد المدربين

Duration	Language	Formats	Hours	Level
5 or 10 days	**English or Arabic**	**Classroom, online, in-house**	**35 / 70**	**Intermediate (practitioner)**

Overview

Participants in Train the Trainer practise the methods, tools and standards they need to perform reliably and solve problems on the job. Programs for school leaders, trainers and learning professionals. You can join a public session in one of 20 cities or live online, in English or Arabic, or bring the course in-house with examples from your own operations.

What you will be able to do

- Apply the methods and standards of Train the Trainer to real tasks.
- Share good practice with your team.
- Use the right tools, checks and calculations step by step.
- Diagnose common problems and identify root causes.
- Interpret data and results correctly and act on them.

Who should attend

School and university leaders, teachers, trainers and L&D specialists. Practitioners with one to five years of experience benefit most.

Key topics

- Learning design
- Assessment and evaluation
- Educational leadership
- Digital learning tools
- Quality assurance and accreditation
- Learner engagement

Formats and fees

5-day classroom	**USD 4,750**
5-day online	**USD 2,950**
10-day classroom	**USD 8,950**
10-day online	**USD 5,450**
In-house	**Quotation per group**

Fees per participant, excluding VAT.

Register or ask

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Email: info@garnettrainings.com

Training: training@garnettrainings.com

Web: garnettrainings.com

Sharjah Publishing City Free Zone, Sharjah, UAE

Certificate

Participants who attend at least 90% of sessions and complete the final assessment receive a certificate of completion stating 35 contact hours (5-day) or 70 contact hours (10-day).

5-day outline

Day 1 Train the Trainer: principles and standards
- Learning design
- Checklists and templates to take away

Day 2 Methods and tools in practice
- Assessment and evaluation
- Educational leadership

Day 3 Diagnosis and problem solving
- Digital learning tools
- Group discussion and peer review

Day 4 Quality, safety and documentation
- Quality assurance and accreditation
- Measurement and reporting

Day 5 Workshop, assessment and action plan
- Learner engagement
- Hands-on workshop on a workplace challenge

10-day outline

Day 1 Train the Trainer: principles and standards
- Learning design
- Checklists and templates to take away

Day 2 Methods and tools in practice
- Assessment and evaluation
- Educational leadership

Day 3 Diagnosis and problem solving
- Digital learning tools
- Group discussion and peer review

Day 4 Quality, safety and documentation
- Quality assurance and accreditation
- Measurement and reporting

Day 5 Workshop, assessment and action plan
- Learner engagement
- Hands-on workshop on a workplace challenge

Day 6 Advanced techniques and specialist practice
- Complex cases in depth
- Common mistakes and how to avoid them

Day 7 Digital tools, data and automation
- Analysis tools and software
- Using AI in this field

Day 8 Benchmarking against international practice
- Global performance benchmarks
- Regional and international case studies

Day 9 Capstone project
- Analyse a real challenge from your organisation
- Build the solution and implementation plan

Day 10 Presentations, final assessment and certificates
- Project presentations and review
- Final exam and certificate award

Schedule 2027–2030

Dates	Format	City	Language	Fee (USD)
3–7 Jan 2027	5-day classroom	Cairo	Arabic	4,750
9–20 Aug 2027	10-day classroom	Dubai	Arabic	8,950
10–14 Oct 2027	5-day classroom	Kuwait City	Arabic	4,750
20–24 Dec 2027	5-day online	Live online	Arabic	2,950
16–27 Apr 2028	10-day classroom	Cairo	Arabic	8,950
5–9 Jun 2028	5-day classroom	Dubai	Arabic	4,750
21 Aug – 1 Sep 2028	10-day online	Live online	English	5,450
10–14 Dec 2028	5-day classroom	Jeddah	Arabic	4,750
8–19 Jan 2029	10-day classroom	Kuala Lumpur	English	8,950
19–23 Mar 2029	5-day online	Live online	Arabic	2,950

Dates	Format	City	Language	Fee (USD)
16–20 Apr 2029	5-day classroom	London	English	4,750
2–6 Dec 2029	5-day classroom	Doha	English	4,750
18 Feb – 1 Mar 2030	10-day classroom	Abu Dhabi	Arabic	8,950
4–15 Mar 2030	10-day online	Live online	Arabic	5,450
8–12 Sep 2030	5-day classroom	Cairo	English	4,750
7–11 Oct 2030	5-day classroom	Barcelona	English	4,750

Customised and in-house versions of this course are available on request. garnettrainings.com/en/customise/