Garnet
Garnet Global Training Center

GGT-ED-108

Education & Training Management

Technical & Vocational Training Management

إدارة التدريب التقني والمهني

Duration	Language	Formats	Hours	Level
5 or 10 days	**English or Arabic**	**Classroom, online, in-house**	**35 / 70**	**Intermediate (management)**

Overview

Technical & Vocational Training Management equips managers and specialists to plan, organise and control this area of work, set targets and measure results. Programs for school leaders, trainers and learning professionals. You can join a public session in one of 20 cities or live online, in English or Arabic, or bring the course in-house with examples from your own operations.

What you will be able to do

- Set up and run Technical & Vocational Training Management as a managed process with clear roles.
- Define KPIs and build simple dashboards for management.
- Control risk, quality and compliance in this area.
- Lead improvement projects and measure their benefit.
- Report clearly to senior management and stakeholders.

Who should attend

School and university leaders, teachers, trainers and L&D specialists. It suits supervisors, section heads and specialists who manage, or are about to manage, this area.

Key topics

- Learning design
- Assessment and evaluation
- Educational leadership
- Digital learning tools
- Quality assurance and accreditation
- Learner engagement

Formats and fees

5-day classroom	**USD 4,750**
5-day online	**USD 2,950**
10-day classroom	**USD 8,950**
10-day online	**USD 5,450**
In-house	**Quotation per group**

Fees per participant, excluding VAT.

Register or ask

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Email: info@garnettrainings.com

Training: training@garnettrainings.com

Web: garnettrainings.com

Sharjah Publishing City Free Zone, Sharjah, UAE

Certificate

Participants who attend at least 90% of sessions and complete the final assessment receive a certificate of completion stating 35 contact hours (5-day) or 70 contact hours (10-day).

5-day outline

Day 1 Technical & Vocational Training Management: the management framework

- Learner engagement
- Regional and international case studies

Day 2 Planning, resources and budgets

- Learning design
- Assessment and evaluation

Day 3 Performance measurement and control

- Educational leadership
- Checklists and templates to take away

Day 4 Risk, compliance and improvement

- Digital learning tools
- Group discussion and peer review

Day 5 Management case study and action plan

- Quality assurance and accreditation
- Measurement and reporting

10-day outline

Day 1 Technical & Vocational Training Management: the management framework

- Learner engagement
- Regional and international case studies

Day 2 Planning, resources and budgets

- Learning design
- Assessment and evaluation

Day 3 Performance measurement and control

- Educational leadership
- Checklists and templates to take away

Day 4 Risk, compliance and improvement

- Digital learning tools
- Group discussion and peer review

Day 5 Management case study and action plan

- Quality assurance and accreditation
- Measurement and reporting

Day 6 Advanced techniques and specialist practice

- Complex cases in depth
- Hands-on workshop on a workplace challenge

Day 7 Digital tools, data and automation

- Analysis tools and software
- Using AI in this field

Day 8 Benchmarking against international practice

- Global performance benchmarks
- Common mistakes and how to avoid them

Day 9 Capstone project

- Analyse a real challenge from your organisation
- Build the solution and implementation plan

Day 10 Presentations, final assessment and certificates

- Project presentations and review
- Final exam and certificate award

Schedule 2027–2030

Dates	Format	City	Language	Fee (USD)
15–19 Feb 2027	5-day classroom	Paris	English	4,750
12–23 Apr 2027	10-day classroom	Geneva	English	8,950
14–18 Jun 2027	5-day online	Live online	Arabic	2,950
6–10 Sep 2027	5-day classroom	Dubai	English	4,750
3–14 Jan 2028	10-day online	Live online	English	5,450
6–10 Mar 2028	5-day classroom	Istanbul	English	4,750
9–20 Apr 2028	10-day classroom	Riyadh	Arabic	8,950
6–10 Aug 2028	5-day classroom	Amman	Arabic	4,750
19–23 Feb 2029	5-day classroom	Casablanca	Arabic	4,750

Dates	Format	City	Language	Fee (USD)
13–17 May 2029	5-day classroom	Riyadh	English	4,750
16–27 Jul 2029	10-day classroom	Dubai	English	8,950
17–21 Sep 2029	5-day online	Live online	Arabic	2,950
21 Jan – 1 Feb 2030	10-day classroom	Kuala Lumpur	English	8,950
11–22 Mar 2030	10-day online	Live online	Arabic	5,450
9–13 Jun 2030	5-day classroom	Riyadh	English	4,750
15–19 Jul 2030	5-day classroom	Barcelona	English	4,750

Customised and in-house versions of this course are available on request. garnettrainings.com/en/customise/