Garnet
Garnet Global Training Center

GGT-PM-112

Project & Contract Management

Stakeholder Management & Project Communication

إدارة أصحاب المصلحة والتواصل في المشاريع

Duration	Language	Formats	Hours	Level
5 or 10 days	**English or Arabic**	**Classroom, online, in-house**	**35 / 70**	**Intermediate (management)**

Overview

Stakeholder Management & Project Communication helps participants move from doing the work to managing it, with planning tools, control methods and reporting that management trusts. Deliver projects on time and budget, and manage contracts without losing value to disputes. Choose 5 or 10 days, classroom or live online, English or Arabic; organisations can also run it in-house and adapt the examples to their own work.

What you will be able to do

- Set up and run Stakeholder Management & Project Communication as a managed process with clear roles.
- Report clearly to senior management and stakeholders.
- Manage contractors, suppliers and internal customers.
- Plan resources, budgets and schedules realistically.
- Define KPIs and build simple dashboards for management.

Who should attend

Project managers, planners, cost engineers, contract and commercial professionals. It suits supervisors, section heads and specialists who manage, or are about to manage, this area.

Key topics

- Scope, schedule and cost baselines
- Risk registers and contingency
- Contract forms and obligations
- Change orders and claims
- Stakeholder reporting
- Tools: Primavera, MS Project, dashboards

Formats and fees

5-day classroom	**USD 4,750**
5-day online	**USD 2,950**
10-day classroom	**USD 8,950**
10-day online	**USD 5,450**
In-house	**Quotation per group**

Fees per participant, excluding VAT.

Register or ask

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Training: training@garnettrainings.com

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Sharjah Publishing City Free Zone, Sharjah, UAE

Certificate

Participants who attend at least 90% of sessions and complete the final assessment receive a certificate of completion stating 35 contact hours (5-day) or 70 contact hours (10-day).

5-day outline

Day 1 Stakeholder Management & Project Communication: the management framework

- Scope, schedule and cost baselines
- Common mistakes and how to avoid them

Day 2 Planning, resources and budgets

- Risk registers and contingency
- Contract forms and obligations

Day 3 Performance measurement and control

- Change orders and claims
- Regional and international case studies

Day 4 Risk, compliance and improvement

- Stakeholder reporting
- Checklists and templates to take away

Day 5 Management case study and action plan

- Tools: Primavera, MS Project, dashboards
- Group discussion and peer review

10-day outline

Day 1 Stakeholder Management & Project Communication: the management framework

- Scope, schedule and cost baselines
- Common mistakes and how to avoid them

Day 2 Planning, resources and budgets

- Risk registers and contingency
- Contract forms and obligations

Day 3 Performance measurement and control

- Change orders and claims
- Regional and international case studies

Day 4 Risk, compliance and improvement

- Stakeholder reporting
- Checklists and templates to take away

Day 5 Management case study and action plan

- Tools: Primavera, MS Project, dashboards
- Group discussion and peer review

Day 6 Advanced techniques and specialist practice

- Complex cases in depth
- Measurement and reporting

Day 7 Digital tools, data and automation

- Analysis tools and software
- Using AI in this field

Day 8 Benchmarking against international practice

- Global performance benchmarks
- Hands-on workshop on a workplace challenge

Day 9 Capstone project

- Analyse a real challenge from your organisation
- Build the solution and implementation plan

Day 10 Presentations, final assessment and certificates

- Project presentations and review
- Final exam and certificate award

Schedule 2027–2030

Dates	Format	City	Language	Fee (USD)
8–12 Mar 2027	5-day classroom	Barcelona	English	4,750
17–21 May 2027	5-day classroom	Istanbul	English	4,750
9–13 Aug 2027	5-day online	Live online	English	2,950
8–19 Nov 2027	10-day classroom	London	English	8,950
11–22 Jun 2028	10-day classroom	Amman	Arabic	8,950
9–13 Oct 2028	5-day classroom	Abu Dhabi	English	4,750
20 Nov – 1 Dec 2028	10-day online	Live online	Arabic	5,450
4–8 Dec 2028	5-day classroom	Istanbul	English	4,750
21 Jan – 1 Feb 2029	10-day classroom	Riyadh	Arabic	8,950

Dates	Format	City	Language	Fee (USD)
1–5 Apr 2029	5-day classroom	Cairo	English	4,750
14–18 May 2029	5-day online	Live online	Arabic	2,950
15–19 Oct 2029	5-day classroom	Dubai	Arabic	4,750
13–24 Jan 2030	10-day classroom	Riyadh	English	8,950
20–31 May 2030	10-day online	Live online	Arabic	5,450
3–7 Jun 2030	5-day classroom	Dubai	Arabic	4,750
6–10 Oct 2030	5-day classroom	Cairo	English	4,750

Customised and in-house versions of this course are available on request. garnettrainings.com/en/customise/