Garnet
Garnet Global Training Center

GGT-SD-119

Security & Emergency Management

Security Officer Fundamentals

أساسيات ضباط الأمن

Duration	Language	Formats	Hours	Level
5 or 10 days	**English or Arabic**	**Classroom, online, in-house**	**35 / 70**	**Foundation**

Overview

This course builds a solid base in Security Officer Fundamentals, starting from first principles and moving quickly to the everyday tasks participants meet at work. Protect people, assets and operations, and recover quickly when things go wrong. Choose 5 or 10 days, classroom or live online, English or Arabic; organisations can also run it in-house and adapt the examples to their own work.

What you will be able to do

- Explain the key concepts, terms and standards of Security Officer Fundamentals.
- Read and use the documents, forms and data common in this field.
- Know when to escalate and who to involve.
- Communicate confidently with specialists and colleagues.
- Plan the next steps in your own learning.

Who should attend

Security managers, emergency planners, business continuity and risk professionals. No prior experience is required; it also suits new hires, graduates and staff moving into this field.

Key topics

- Threat and vulnerability assessment
- Physical security design
- Incident command
- Business continuity
- Exercises and drills
- Investigations

Formats and fees

5-day classroom	**USD 4,750**
5-day online	**USD 2,950**
10-day classroom	**USD 8,950**
10-day online	**USD 5,450**
In-house	**Quotation per group**

Fees per participant, excluding VAT.

Register or ask

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Email: info@garnettrainings.com

Training: training@garnettrainings.com

Web: garnettrainings.com

Sharjah Publishing City Free Zone, Sharjah, UAE

Certificate

Participants who attend at least 90% of sessions and complete the final assessment receive a certificate of completion stating 35 contact hours (5-day) or 70 contact hours (10-day).

5-day outline

Day 1 Introduction to Security Officer Fundamentals
- Exercises and drills
- Common mistakes and how to avoid them

Day 2 Core concepts and terminology
- Investigations
- Threat and vulnerability assessment

Day 3 Basic methods and tools
- Physical security design
- Regional and international case studies

Day 4 Working safely and correctly
- Incident command
- Checklists and templates to take away

Day 5 Practical exercises and review
- Business continuity
- Group discussion and peer review

10-day outline

Day 1 Introduction to Security Officer Fundamentals
- Exercises and drills
- Common mistakes and how to avoid them

Day 2 Core concepts and terminology
- Investigations
- Threat and vulnerability assessment

Day 3 Basic methods and tools
- Physical security design
- Regional and international case studies

Day 4 Working safely and correctly
- Incident command
- Checklists and templates to take away

Day 5 Practical exercises and review
- Business continuity
- Group discussion and peer review

Day 6 Advanced techniques and specialist practice
- Complex cases in depth
- Measurement and reporting

Day 7 Digital tools, data and automation
- Analysis tools and software
- Using AI in this field

Day 8 Benchmarking against international practice
- Global performance benchmarks
- Hands-on workshop on a workplace challenge

Day 9 Capstone project
- Analyse a real challenge from your organisation
- Build the solution and implementation plan

Day 10 Presentations, final assessment and certificates
- Project presentations and review
- Final exam and certificate award

Schedule 2027–2030

Dates	Format	City	Language	Fee (USD)
1–5 Mar 2027	5-day classroom	London	English	4,750
3–14 May 2027	10-day classroom	Paris	English	8,950
4–8 Jul 2027	5-day classroom	Doha	Arabic	4,750
20–24 Dec 2027	5-day online	Live online	Arabic	2,950
17–28 Apr 2028	10-day classroom	Dubai	Arabic	8,950
14–18 May 2028	5-day classroom	Manama	English	4,750
19–23 Jun 2028	5-day classroom	Kuala Lumpur	English	4,750
17–28 Jul 2028	10-day online	Live online	English	5,450
16–20 Apr 2029	5-day classroom	Vienna	English	4,750
3–14 Jun 2029	10-day classroom	Jeddah	Arabic	8,950

Dates	Format	City	Language	Fee (USD)
1–5 Oct 2029	5-day online	Live online	English	2,950
16–20 Dec 2029	5-day classroom	Doha	Arabic	4,750
14–25 Jan 2030	10-day classroom	London	English	8,950
8–12 Apr 2030	5-day classroom	Kuala Lumpur	English	4,750
14–25 Oct 2030	10-day online	Live online	Arabic	5,450
8–12 Dec 2030	5-day classroom	Manama	Arabic	4,750

Customised and in-house versions of this course are available on request. garnettrainings.com/en/customise/