Garnet
Garnet Global Training Center

GGT-HR-130

Human Resources

Rewards & Recognition Programs

برامج المكافآت والتقدير

Duration	Language	Formats	Hours	Level
5 or 10 days	**English or Arabic**	**Classroom, online, in-house**	**35 / 70**	**Intermediate (management)**

Overview

Rewards & Recognition Programs equips managers and specialists to plan, organise and control this area of work, set targets and measure results. Build the people systems that attract, grow and keep the talent an organisation depends on. You can join a public session in one of 20 cities or live online, in English or Arabic, or bring the course in-house with examples from your own operations.

What you will be able to do

- Set up and run Rewards & Recognition Programs as a managed process with clear roles.
- Plan resources, budgets and schedules realistically.
- Define KPIs and build simple dashboards for management.
- Control risk, quality and compliance in this area.
- Lead improvement projects and measure their benefit.

Who should attend

HR managers and business partners, recruiters, L&D and reward specialists. It suits supervisors, section heads and specialists who manage, or are about to manage, this area.

Key topics

- HR strategy aligned to business goals
- Competency frameworks
- Labour law essentials in the region
- Metrics and HR analytics
- Engagement and retention
- Policy and process design

Formats and fees

5-day classroom	**USD 4,750**
5-day online	**USD 2,950**
10-day classroom	**USD 8,950**
10-day online	**USD 5,450**
In-house	**Quotation per group**

Fees per participant, excluding VAT.

Register or ask

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Email: info@garnettrainings.com

Training: training@garnettrainings.com

Web: garnettrainings.com

Sharjah Publishing City Free Zone, Sharjah, UAE

Certificate

Participants who attend at least 90% of sessions and complete the final assessment receive a certificate of completion stating 35 contact hours (5-day) or 70 contact hours (10-day).

5-day outline

Day 1 Rewards & Recognition Programs: the management framework

- Metrics and HR analytics
- Measurement and reporting

Day 2 Planning, resources and budgets

- Engagement and retention
- Policy and process design

Day 3 Performance measurement and control

- HR strategy aligned to business goals
- Hands-on workshop on a workplace challenge

Day 4 Risk, compliance and improvement

- Competency frameworks
- Common mistakes and how to avoid them

Day 5 Management case study and action plan

- Labour law essentials in the region
- Regional and international case studies

10-day outline

Day 1 Rewards & Recognition Programs: the management framework

- Metrics and HR analytics
- Measurement and reporting

Day 2 Planning, resources and budgets

- Engagement and retention
- Policy and process design

Day 3 Performance measurement and control

- HR strategy aligned to business goals
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Day 4 Risk, compliance and improvement

- Competency frameworks
- Common mistakes and how to avoid them

Day 5 Management case study and action plan

- Labour law essentials in the region
- Regional and international case studies

Day 6 Advanced techniques and specialist practice

- Complex cases in depth
- Checklists and templates to take away

Day 7 Digital tools, data and automation

- Analysis tools and software
- Using AI in this field

Day 8 Benchmarking against international practice

- Global performance benchmarks
- Group discussion and peer review

Day 9 Capstone project

- Analyse a real challenge from your organisation
- Build the solution and implementation plan

Day 10 Presentations, final assessment and certificates

- Project presentations and review
- Final exam and certificate award

Schedule 2027–2030

Dates	Format	City	Language	Fee (USD)
7–11 Feb 2027	5-day classroom	Riyadh	Arabic	4,750
1–12 Aug 2027	10-day classroom	Jeddah	Arabic	8,950
20–24 Sep 2027	5-day online	Live online	English	2,950
11–15 Oct 2027	5-day classroom	Barcelona	English	4,750
17–21 Jan 2028	5-day classroom	Istanbul	English	4,750
10–21 Apr 2028	10-day online	Live online	Arabic	5,450
16–20 Jul 2028	5-day classroom	Manama	Arabic	4,750
12–23 Nov 2028	10-day classroom	Jeddah	Arabic	8,950
8–12 Jan 2029	5-day classroom	Dubai	Arabic	4,750

Dates	Format	City	Language	Fee (USD)
11–15 Feb 2029	5-day classroom	Kuwait City	English	4,750
15–19 Oct 2029	5-day online	Live online	English	2,950
17–28 Dec 2029	10-day classroom	Barcelona	English	8,950
3–14 Jun 2030	10-day online	Live online	English	5,450
19–30 Aug 2030	10-day classroom	Vienna	English	8,950
15–19 Sep 2030	5-day classroom	Kuwait City	English	4,750
21–25 Oct 2030	5-day classroom	London	English	4,750

Customised and in-house versions of this course are available on request. garnettrainings.com/en/customise/