Garnet
Garnet Global Training Center

GGT-PM-129

Project & Contract Management

Resource Planning & Levelling

تخطيط الموارد وموازنتها

Duration	Language	Formats	Hours	Level
5 or 10 days	**English or Arabic**	**Classroom, online, in-house**	**35 / 70**	**Intermediate (management)**

Overview

This program treats Resource Planning & Levelling as a managed system: policies, roles, resources, performance indicators and continual improvement. Deliver projects on time and budget, and manage contracts without losing value to disputes. Choose 5 or 10 days, classroom or live online, English or Arabic; organisations can also run it in-house and adapt the examples to their own work.

What you will be able to do

- Set up and run Resource Planning & Levelling as a managed process with clear roles.
- Report clearly to senior management and stakeholders.
- Manage contractors, suppliers and internal customers.
- Plan resources, budgets and schedules realistically.
- Define KPIs and build simple dashboards for management.

Who should attend

Project managers, planners, cost engineers, contract and commercial professionals. It suits supervisors, section heads and specialists who manage, or are about to manage, this area.

Key topics

- Scope, schedule and cost baselines
- Risk registers and contingency
- Contract forms and obligations
- Change orders and claims
- Stakeholder reporting
- Tools: Primavera, MS Project, dashboards

Formats and fees

5-day classroom	**USD 4,750**
5-day online	**USD 2,950**
10-day classroom	**USD 8,950**
10-day online	**USD 5,450**
In-house	**Quotation per group**

Fees per participant, excluding VAT.

Register or ask

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Training: training@garnettrainings.com

Web: garnettrainings.com

Sharjah Publishing City Free Zone, Sharjah, UAE

Certificate

Participants who attend at least 90% of sessions and complete the final assessment receive a certificate of completion stating 35 contact hours (5-day) or 70 contact hours (10-day).

5-day outline

Day 1 Resource Planning & Levelling: the management framework

- Scope, schedule and cost baselines
- Checklists and templates to take away

Day 2 Planning, resources and budgets

- Risk registers and contingency
- Contract forms and obligations

Day 3 Performance measurement and control

- Change orders and claims
- Group discussion and peer review

Day 4 Risk, compliance and improvement

- Stakeholder reporting
- Measurement and reporting

Day 5 Management case study and action plan

- Tools: Primavera, MS Project, dashboards
- Hands-on workshop on a workplace challenge

10-day outline

Day 1 Resource Planning & Levelling: the management framework

- Scope, schedule and cost baselines
- Checklists and templates to take away

Day 2 Planning, resources and budgets

- Risk registers and contingency
- Contract forms and obligations

Day 3 Performance measurement and control

- Change orders and claims
- Group discussion and peer review

Day 4 Risk, compliance and improvement

- Stakeholder reporting
- Measurement and reporting

Day 5 Management case study and action plan

- Tools: Primavera, MS Project, dashboards
- Hands-on workshop on a workplace challenge

Day 6 Advanced techniques and specialist practice

- Complex cases in depth
- Common mistakes and how to avoid them

Day 7 Digital tools, data and automation

- Analysis tools and software
- Using AI in this field

Day 8 Benchmarking against international practice

- Global performance benchmarks
- Regional and international case studies

Day 9 Capstone project

- Analyse a real challenge from your organisation
- Build the solution and implementation plan

Day 10 Presentations, final assessment and certificates

- Project presentations and review
- Final exam and certificate award

Schedule 2027–2030

Dates	Format	City	Language	Fee (USD)
5–9 Apr 2027	5-day online	Live online	Arabic	2,950
12–23 Sep 2027	10-day classroom	Jeddah	Arabic	8,950
8–12 Nov 2027	5-day classroom	Singapore	English	4,750
20–24 Dec 2027	5-day classroom	Abu Dhabi	Arabic	4,750
6–17 Feb 2028	10-day classroom	Amman	Arabic	8,950
13–17 Mar 2028	5-day classroom	Vienna	English	4,750
21–25 May 2028	5-day classroom	Muscat	English	4,750
17–28 Jul 2028	10-day online	Live online	English	5,450
11–22 Feb 2029	10-day classroom	Riyadh	English	8,950

Dates	Format	City	Language	Fee (USD)
19–23 Mar 2029	5-day classroom	London	English	4,750
7–11 May 2029	5-day classroom	Dubai	Arabic	4,750
1–5 Oct 2029	5-day online	Live online	Arabic	2,950
4–8 Feb 2030	5-day classroom	Amsterdam	English	4,750
4–15 Mar 2030	10-day classroom	Dubai	Arabic	8,950
3–7 Nov 2030	5-day classroom	Cairo	Arabic	4,750
9–20 Dec 2030	10-day online	Live online	Arabic	5,450

Customised and in-house versions of this course are available on request. garnettrainings.com/en/customise/