Garnet
Garnet Global Training Center

GGT-FM-105

Facilities & Real Estate Management

Property & Lease Management

إدارة العقارات والإيجارات

Duration	Language	Formats	Hours	Level
5 or 10 days	**English or Arabic**	**Classroom, online, in-house**	**35 / 70**	**Intermediate (management)**

Overview

Property & Lease Management equips managers and specialists to plan, organise and control this area of work, set targets and measure results. Run buildings and property portfolios efficiently, safely and at the right cost. You can join a public session in one of 20 cities or live online, in English or Arabic, or bring the course in-house with examples from your own operations.

What you will be able to do

- Set up and run Property & Lease Management as a managed process with clear roles.
- Manage contractors, suppliers and internal customers.
- Plan resources, budgets and schedules realistically.
- Define KPIs and build simple dashboards for management.
- Control risk, quality and compliance in this area.

Who should attend

Facility and property managers, maintenance heads, real estate and asset managers. It suits supervisors, section heads and specialists who manage, or are about to manage, this area.

Key topics

- Service contracts and SLAs
- Building systems: HVAC, fire, lifts
- Space and workplace planning
- Lifecycle cost and budgeting
- Property valuation and leasing
- Smart building technology

Formats and fees

5-day classroom	**USD 4,750**
5-day online	**USD 2,950**
10-day classroom	**USD 8,950**
10-day online	**USD 5,450**
In-house	**Quotation per group**

Fees per participant, excluding VAT.

Register or ask

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Email: info@garnettrainings.com

Training: training@garnettrainings.com

Web: garnettrainings.com

Sharjah Publishing City Free Zone, Sharjah, UAE

Certificate

Participants who attend at least 90% of sessions and complete the final assessment receive a certificate of completion stating 35 contact hours (5-day) or 70 contact hours (10-day).

5-day outline

Day 1 Property & Lease Management: the management framework

- Building systems: HVAC, fire, lifts
- Hands-on workshop on a workplace challenge

Day 2 Planning, resources and budgets

- Space and workplace planning
- Lifecycle cost and budgeting

Day 3 Performance measurement and control

- Property valuation and leasing
- Common mistakes and how to avoid them

Day 4 Risk, compliance and improvement

- Smart building technology
- Regional and international case studies

Day 5 Management case study and action plan

- Service contracts and SLAs
- Checklists and templates to take away

10-day outline

Day 1 Property & Lease Management: the management framework

- Building systems: HVAC, fire, lifts
- Hands-on workshop on a workplace challenge

Day 2 Planning, resources and budgets

- Space and workplace planning
- Lifecycle cost and budgeting

Day 3 Performance measurement and control

- Property valuation and leasing
- Common mistakes and how to avoid them

Day 4 Risk, compliance and improvement

- Smart building technology
- Regional and international case studies

Day 5 Management case study and action plan

- Service contracts and SLAs
- Checklists and templates to take away

Day 6 Advanced techniques and specialist practice

- Complex cases in depth
- Group discussion and peer review

Day 7 Digital tools, data and automation

- Analysis tools and software
- Using AI in this field

Day 8 Benchmarking against international practice

- Global performance benchmarks
- Measurement and reporting

Day 9 Capstone project

- Analyse a real challenge from your organisation
- Build the solution and implementation plan

Day 10 Presentations, final assessment and certificates

- Project presentations and review
- Final exam and certificate award

Schedule 2027–2030

Dates	Format	City	Language	Fee (USD)
10–14 Jan 2027	5-day classroom	Muscat	English	4,750
15–26 Mar 2027	10-day classroom	Kuala Lumpur	English	8,950
17–21 May 2027	5-day online	Live online	English	2,950
18–22 Oct 2027	5-day classroom	Barcelona	English	4,750
7–18 Feb 2028	10-day online	Live online	Arabic	5,450
3–7 Jul 2028	5-day classroom	Dubai	English	4,750
9–13 Oct 2028	5-day classroom	Abu Dhabi	English	4,750
18–29 Dec 2028	10-day classroom	Kuala Lumpur	English	8,950
18–22 Feb 2029	5-day classroom	Kuwait City	Arabic	4,750

Dates	Format	City	Language	Fee (USD)
12–16 Mar 2029	5-day online	Live online	English	2,950
7–11 Oct 2029	5-day classroom	Manama	English	4,750
4–15 Nov 2029	10-day classroom	Riyadh	English	8,950
1–5 Apr 2030	5-day classroom	Abu Dhabi	English	4,750
16–27 Sep 2030	10-day online	Live online	English	5,450
21 Oct – 1 Nov 2030	10-day classroom	London	English	8,950
10–14 Nov 2030	5-day classroom	Doha	English	4,750

Customised and in-house versions of this course are available on request. garnettrainings.com/en/customise/