Garnet
Garnet Global Training Center

GGT-PM-116

Project & Contract Management

Project Procurement Management

إدارة مشتريات المشاريع

Duration	Language	Formats	Hours	Level
5 or 10 days	**English or Arabic**	**Classroom, online, in-house**	**35 / 70**	**Intermediate (management)**

Overview

Project Procurement Management equips managers and specialists to plan, organise and control this area of work, set targets and measure results. Deliver projects on time and budget, and manage contracts without losing value to disputes. It runs as a 5-day or 10-day program in English or Arabic, in classrooms in Dubai, Riyadh, Cairo, London, Istanbul and other cities, or live online, and can be delivered in-house.

What you will be able to do

- Set up and run Project Procurement Management as a managed process with clear roles.
- Control risk, quality and compliance in this area.
- Lead improvement projects and measure their benefit.
- Report clearly to senior management and stakeholders.
- Manage contractors, suppliers and internal customers.

Who should attend

Project managers, planners, cost engineers, contract and commercial professionals. It suits supervisors, section heads and specialists who manage, or are about to manage, this area.

Key topics

- Scope, schedule and cost baselines
- Risk registers and contingency
- Contract forms and obligations
- Change orders and claims
- Stakeholder reporting
- Tools: Primavera, MS Project, dashboards

Formats and fees

5-day classroom	**USD 4,750**
5-day online	**USD 2,950**
10-day classroom	**USD 8,950**
10-day online	**USD 5,450**
In-house	**Quotation per group**

Fees per participant, excluding VAT.

Register or ask

WhatsApp: +971 56 674 7382

Email: info@garnettrainings.com

Training: training@garnettrainings.com

Web: garnettrainings.com

Sharjah Publishing City Free Zone, Sharjah, UAE

Certificate

Participants who attend at least 90% of sessions and complete the final assessment receive a certificate of completion stating 35 contact hours (5-day) or 70 contact hours (10-day).

5-day outline

Day 1 Project Procurement Management: the management framework

- Change orders and claims
- Measurement and reporting

Day 2 Planning, resources and budgets

- Stakeholder reporting
- Tools: Primavera, MS Project, dashboards

Day 3 Performance measurement and control

- Scope, schedule and cost baselines
- Hands-on workshop on a workplace challenge

Day 4 Risk, compliance and improvement

- Risk registers and contingency
- Common mistakes and how to avoid them

Day 5 Management case study and action plan

- Contract forms and obligations
- Regional and international case studies

10-day outline

Day 1 Project Procurement Management: the management framework

- Change orders and claims
- Measurement and reporting

Day 2 Planning, resources and budgets

- Stakeholder reporting
- Tools: Primavera, MS Project, dashboards

Day 3 Performance measurement and control

- Scope, schedule and cost baselines
- Hands-on workshop on a workplace challenge

Day 4 Risk, compliance and improvement

- Risk registers and contingency
- Common mistakes and how to avoid them

Day 5 Management case study and action plan

- Contract forms and obligations
- Regional and international case studies

Day 6 Advanced techniques and specialist practice

- Complex cases in depth
- Checklists and templates to take away

Day 7 Digital tools, data and automation

- Analysis tools and software
- Using AI in this field

Day 8 Benchmarking against international practice

- Global performance benchmarks
- Group discussion and peer review

Day 9 Capstone project

- Analyse a real challenge from your organisation
- Build the solution and implementation plan

Day 10 Presentations, final assessment and certificates

- Project presentations and review
- Final exam and certificate award

Schedule 2027–2030

Dates	Format	City	Language	Fee (USD)
16–27 May 2027	10-day classroom	Amman	Arabic	8,950
21–25 Jun 2027	5-day online	Live online	English	2,950
1–5 Aug 2027	5-day classroom	Riyadh	English	4,750
13–17 Sep 2027	5-day classroom	Vienna	English	4,750
10–21 Apr 2028	10-day classroom	Casablanca	Arabic	8,950
7–11 Aug 2028	5-day classroom	Abu Dhabi	Arabic	4,750
11–15 Sep 2028	5-day classroom	Istanbul	English	4,750
2–13 Oct 2028	10-day online	Live online	Arabic	5,450
19–23 Feb 2029	5-day online	Live online	English	2,950

Dates	Format	City	Language	Fee (USD)
9–20 Jul 2029	10-day classroom	Dubai	Arabic	8,950
8–12 Oct 2029	5-day classroom	Paris	English	4,750
5–9 Nov 2029	5-day classroom	London	English	4,750
21–25 Jan 2030	5-day classroom	Geneva	English	4,750
12–23 Aug 2030	10-day online	Live online	English	5,450
4–8 Nov 2030	5-day classroom	Istanbul	English	4,750
8–19 Dec 2030	10-day classroom	Doha	Arabic	8,950

Customised and in-house versions of this course are available on request. garnettrainings.com/en/customise/