Garnet
Garnet Global Training Center

GGT-PM-102

Project & Contract Management

Project Planning, Scheduling & Cost Control

تخطيط المشاريع وجدولتها ومراقبة التكاليف

Duration	Language	Formats	Hours	Level
5 or 10 days	**English or Arabic**	**Classroom, online, in-house**	**35 / 70**	**Intermediate (management)**

Overview

Project Planning, Scheduling & Cost Control helps participants move from doing the work to managing it, with planning tools, control methods and reporting that management trusts. Deliver projects on time and budget, and manage contracts without losing value to disputes. It runs as a 5-day or 10-day program in English or Arabic, in classrooms in Dubai, Riyadh, Cairo, London, Istanbul and other cities, or live online, and can be delivered in-house.

What you will be able to do

- Set up and run Project Planning, Scheduling & Cost Control as a managed process with clear roles.
- Plan resources, budgets and schedules realistically.
- Define KPIs and build simple dashboards for management.
- Control risk, quality and compliance in this area.
- Lead improvement projects and measure their benefit.

Who should attend

Project managers, planners, cost engineers, contract and commercial professionals. It suits supervisors, section heads and specialists who manage, or are about to manage, this area.

Key topics

- Scope, schedule and cost baselines
- Risk registers and contingency
- Contract forms and obligations
- Change orders and claims
- Stakeholder reporting
- Tools: Primavera, MS Project, dashboards

Formats and fees

5-day classroom	**USD 4,750**
5-day online	**USD 2,950**
10-day classroom	**USD 8,950**
10-day online	**USD 5,450**
In-house	**Quotation per group**

Fees per participant, excluding VAT.

Register or ask

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Training: training@garnettrainings.com

Web: garnettrainings.com

Sharjah Publishing City Free Zone, Sharjah, UAE

Certificate

Participants who attend at least 90% of sessions and complete the final assessment receive a certificate of completion stating 35 contact hours (5-day) or 70 contact hours (10-day).

5-day outline

Day 1 Project Planning, Scheduling & Cost Control: the management framework

- Risk registers and contingency
- Checklists and templates to take away

Day 2 Planning, resources and budgets

- Contract forms and obligations
- Change orders and claims

Day 3 Performance measurement and control

- Stakeholder reporting
- Group discussion and peer review

Day 4 Risk, compliance and improvement

- Tools: Primavera, MS Project, dashboards
- Measurement and reporting

Day 5 Management case study and action plan

- Scope, schedule and cost baselines
- Hands-on workshop on a workplace challenge

10-day outline

Day 1 Project Planning, Scheduling & Cost Control: the management framework

- Risk registers and contingency
- Checklists and templates to take away

Day 2 Planning, resources and budgets

- Contract forms and obligations
- Change orders and claims

Day 3 Performance measurement and control

- Stakeholder reporting
- Group discussion and peer review

Day 4 Risk, compliance and improvement

- Tools: Primavera, MS Project, dashboards
- Measurement and reporting

Day 5 Management case study and action plan

- Scope, schedule and cost baselines
- Hands-on workshop on a workplace challenge

Day 6 Advanced techniques and specialist practice

- Complex cases in depth
- Common mistakes and how to avoid them

Day 7 Digital tools, data and automation

- Analysis tools and software
- Using AI in this field

Day 8 Benchmarking against international practice

- Global performance benchmarks
- Regional and international case studies

Day 9 Capstone project

- Analyse a real challenge from your organisation
- Build the solution and implementation plan

Day 10 Presentations, final assessment and certificates

- Project presentations and review
- Final exam and certificate award

Schedule 2027–2030

Dates	Format	City	Language	Fee (USD)
8–12 Mar 2027	5-day classroom	Dubai	Arabic	4,750
13–24 Sep 2027	10-day classroom	Paris	English	8,950
4–8 Oct 2027	5-day classroom	Barcelona	English	4,750
8–12 Nov 2027	5-day online	Live online	English	2,950
14–25 Feb 2028	10-day classroom	Dubai	Arabic	8,950
13–24 Mar 2028	10-day online	Live online	Arabic	5,450
8–12 May 2028	5-day classroom	Amsterdam	English	4,750
4–8 Dec 2028	5-day classroom	Barcelona	English	4,750
18 Feb – 1 Mar 2029	10-day classroom	Jeddah	English	8,950

Dates	Format	City	Language	Fee (USD)
4–8 Jun 2029	5-day classroom	Istanbul	English	4,750
12–16 Nov 2029	5-day online	Live online	English	2,950
10–14 Dec 2029	5-day classroom	Dubai	Arabic	4,750
7–11 Apr 2030	5-day classroom	Cairo	English	4,750
20–31 May 2030	10-day classroom	London	English	8,950
2–6 Sep 2030	5-day classroom	Kuala Lumpur	English	4,750
16–27 Dec 2030	10-day online	Live online	English	5,450

Customised and in-house versions of this course are available on request. garnettrainings.com/en/customise/