Garnet
Garnet Global Training Center

GGT-PM-101

Project & Contract Management

Project Management Professional Exam Preparation

التحضير لاختبار محترف إدارة المشاريع

Duration	Language	Formats	Hours	Level
5 or 10 days	**English or Arabic**	**Classroom, online, in-house**	**35 / 70**	**Certification preparation**

Overview

Project Management Professional Exam Preparation is a structured preparation course: it reviews the full body of knowledge, explains the exam format and builds confidence through timed practice questions. Exam registration and fees are arranged directly with the certifying body. Deliver projects on time and budget, and manage contracts without losing value to disputes. Choose 5 or 10 days, classroom or live online, English or Arabic; organisations can also run it in-house and adapt the examples to their own work.

What you will be able to do

- Understand the structure, domains and rules of the exam.
- Identify and close your personal knowledge gaps.
- Use proven exam techniques for difficult questions.
- Follow a realistic study plan up to exam day.
- Apply the knowledge at work, not only in the exam.

Who should attend

Project managers, planners, cost engineers, contract and commercial professionals. Candidates should check the eligibility requirements of the certifying body before enrolling.

Key topics

- Scope, schedule and cost baselines
- Risk registers and contingency
- Contract forms and obligations
- Change orders and claims
- Stakeholder reporting
- Tools: Primavera, MS Project, dashboards

Formats and fees

5-day classroom	**USD 4,750**
5-day online	**USD 2,950**
10-day classroom	**USD 8,950**
10-day online	**USD 5,450**
In-house	**Quotation per group**

Fees per participant, excluding VAT.

Register or ask

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Email: info@garnettrainings.com

Training: training@garnettrainings.com

Web: garnettrainings.com

Sharjah Publishing City Free Zone, Sharjah, UAE

Certificate

Participants who attend at least 90% of sessions and complete the final assessment receive a certificate of completion stating 35 contact hours (5-day) or 70 contact hours (10-day).

5-day outline

Day 1 Exam overview and diagnostic test
- Tools: Primavera, MS Project, dashboards
- Group discussion and peer review

Day 2 Knowledge areas review: part 1
- Scope, schedule and cost baselines
- Risk registers and contingency

Day 3 Knowledge areas review: part 2
- Contract forms and obligations
- Measurement and reporting

Day 4 Practice questions and exam technique
- Change orders and claims
- Hands-on workshop on a workplace challenge

Day 5 Full mock exam and study plan
- Stakeholder reporting
- Common mistakes and how to avoid them

10-day outline

Day 1 Exam overview and diagnostic test
- Tools: Primavera, MS Project, dashboards
- Group discussion and peer review

Day 2 Knowledge areas review: part 1
- Scope, schedule and cost baselines
- Risk registers and contingency

Day 3 Knowledge areas review: part 2
- Contract forms and obligations
- Measurement and reporting

Day 4 Practice questions and exam technique
- Change orders and claims
- Hands-on workshop on a workplace challenge

Day 5 Full mock exam and study plan
- Stakeholder reporting
- Common mistakes and how to avoid them

Day 6 Deep review of the hardest domains
- Analysis of mock exam results
- Focus on weak areas

Day 7 Extended question banks
- Domain-by-domain questions
- Scenario questions

Day 8 Second mock exam
- Full timed exam
- Answer review

Day 9 Time and pressure management
- Strategies for long questions
- Handling unexpected questions

Day 10 Final mock exam and last-week plan
- Final exam
- Exam-day checklist

Schedule 2027–2030

Dates	Format	City	Language	Fee (USD)
12–23 Apr 2027	10-day classroom	Paris	English	8,950
13–17 Jun 2027	5-day classroom	Riyadh	English	4,750
20–24 Sep 2027	5-day classroom	Abu Dhabi	Arabic	4,750
20–24 Dec 2027	5-day online	Live online	Arabic	2,950
3–14 Jan 2028	10-day online	Live online	English	5,450
4–8 Jun 2028	5-day classroom	Riyadh	Arabic	4,750
8–12 Oct 2028	5-day classroom	Muscat	Arabic	4,750
13–24 Nov 2028	10-day classroom	Abu Dhabi	English	8,950
5–9 Mar 2029	5-day classroom	Dubai	Arabic	4,750
6–10 May 2029	5-day classroom	Riyadh	English	4,750

Dates	Format	City	Language	Fee (USD)
19–30 Aug 2029	10-day classroom	Doha	English	8,950
3–7 Dec 2029	5-day online	Live online	Arabic	2,950
13–24 Jan 2030	10-day classroom	Jeddah	Arabic	8,950
20–31 May 2030	10-day online	Live online	English	5,450
15–19 Jul 2030	5-day classroom	Dubai	English	4,750
9–13 Sep 2030	5-day classroom	Geneva	English	4,750

Customised and in-house versions of this course are available on request. garnettrainings.com/en/customise/