Garnet
Garnet Global Training Center

GGT-RM-105

Risk Management, Audit & Governance

Internal Audit Fundamentals

أساسيات التدقيق الداخلي

Duration	Language	Formats	Hours	Level
5 or 10 days	**English or Arabic**	**Classroom, online, in-house**	**35 / 70**	**Foundation**

Overview

Internal Audit Fundamentals gives newcomers and non-specialists a clear, practical grounding: the core concepts, the vocabulary used on the job and the first tools to apply them. Identify, assess and control risk, and give boards assurance that controls work. Choose 5 or 10 days, classroom or live online, English or Arabic; organisations can also run it in-house and adapt the examples to their own work.

What you will be able to do

- Explain the key concepts, terms and standards of Internal Audit Fundamentals.
- Plan the next steps in your own learning.
- Recognise the main hazards, errors and misconceptions newcomers face.
- Carry out basic tasks correctly using simple checklists and tools.
- Read and use the documents, forms and data common in this field.

Who should attend

Risk managers, internal auditors, compliance and governance professionals, board secretaries. No prior experience is required; it also suits new hires, graduates and staff moving into this field.

Key topics

- Risk frameworks: ISO 31000, COSO
- Risk assessment techniques
- Internal control design
- Audit planning and fieldwork
- Governance and board oversight
- Reporting to management

Formats and fees

5-day classroom	**USD 4,750**
5-day online	**USD 2,950**
10-day classroom	**USD 8,950**
10-day online	**USD 5,450**
In-house	**Quotation per group**

Fees per participant, excluding VAT.

Register or ask

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Training: training@garnettrainings.com

Web: garnettrainings.com

Sharjah Publishing City Free Zone, Sharjah, UAE

Certificate

Participants who attend at least 90% of sessions and complete the final assessment receive a certificate of completion stating 35 contact hours (5-day) or 70 contact hours (10-day).

5-day outline

Day 1 Introduction to Internal Audit Fundamentals
- Governance and board oversight
- Regional and international case studies

Day 2 Core concepts and terminology
- Reporting to management
- Risk frameworks: ISO 31000, COSO

Day 3 Basic methods and tools
- Risk assessment techniques
- Checklists and templates to take away

Day 4 Working safely and correctly
- Internal control design
- Group discussion and peer review

Day 5 Practical exercises and review
- Audit planning and fieldwork
- Measurement and reporting

10-day outline

Day 1 Introduction to Internal Audit Fundamentals
- Governance and board oversight
- Regional and international case studies

Day 2 Core concepts and terminology
- Reporting to management
- Risk frameworks: ISO 31000, COSO

Day 3 Basic methods and tools
- Risk assessment techniques
- Checklists and templates to take away

Day 4 Working safely and correctly
- Internal control design
- Group discussion and peer review

Day 5 Practical exercises and review
- Audit planning and fieldwork
- Measurement and reporting

Day 6 Advanced techniques and specialist practice
- Complex cases in depth
- Hands-on workshop on a workplace challenge

Day 7 Digital tools, data and automation
- Analysis tools and software
- Using AI in this field

Day 8 Benchmarking against international practice
- Global performance benchmarks
- Common mistakes and how to avoid them

Day 9 Capstone project
- Analyse a real challenge from your organisation
- Build the solution and implementation plan

Day 10 Presentations, final assessment and certificates
- Project presentations and review
- Final exam and certificate award

Schedule 2027–2030

Dates	Format	City	Language	Fee (USD)
4–8 Jan 2027	5-day online	Live online	Arabic	2,950
12–16 Apr 2027	5-day classroom	Dubai	English	4,750
3–7 May 2027	5-day classroom	Barcelona	English	4,750
15–26 Nov 2027	10-day classroom	London	English	8,950
21–25 Feb 2028	5-day classroom	Kuala Lumpur	English	4,750
6–10 Mar 2028	5-day classroom	Barcelona	English	4,750
12–23 Jun 2028	10-day online	Live online	English	5,450
6–17 Nov 2028	10-day classroom	Dubai	English	8,950
7–11 Jan 2029	5-day classroom	Riyadh	Arabic	4,750
7–18 May 2029	10-day classroom	Singapore	English	8,950

Dates	Format	City	Language	Fee (USD)
15–19 Oct 2029	5-day classroom	Kuala Lumpur	English	4,750
3–7 Dec 2029	5-day online	Live online	English	2,950
21–25 Jan 2030	5-day classroom	Amsterdam	English	4,750
12–23 Aug 2030	10-day online	Live online	Arabic	5,450
9–13 Sep 2030	5-day classroom	Dubai	English	4,750
15–26 Dec 2030	10-day classroom	Riyadh	English	8,950

Customised and in-house versions of this course are available on request. garnettrainings.com/en/customise/