Garnet
Garnet Global Training Center

GGT-HR-127

Human Resources

HR Audit & Compliance

تدقيق الموارد البشرية والامتثال

Duration	Language	Formats	Hours	Level
5 or 10 days	**English or Arabic**	**Classroom, online, in-house**	**35 / 70**	**Intermediate (practitioner)**

Overview

Participants in HR Audit & Compliance practise the methods, tools and standards they need to perform reliably and solve problems on the job. Build the people systems that attract, grow and keep the talent an organisation depends on. You can join a public session in one of 20 cities or live online, in English or Arabic, or bring the course in-house with examples from your own operations.

What you will be able to do

- Apply the methods and standards of HR Audit & Compliance to real tasks.
- Use the right tools, checks and calculations step by step.
- Diagnose common problems and identify root causes.
- Interpret data and results correctly and act on them.
- Follow safe, compliant and documented work practices.

Who should attend

HR managers and business partners, recruiters, L&D and reward specialists. Practitioners with one to five years of experience benefit most.

Key topics

- HR strategy aligned to business goals
- Competency frameworks
- Labour law essentials in the region
- Metrics and HR analytics
- Engagement and retention
- Policy and process design

Formats and fees

5-day classroom	**USD 4,750**
5-day online	**USD 2,950**
10-day classroom	**USD 8,950**
10-day online	**USD 5,450**
In-house	**Quotation per group**

Fees per participant, excluding VAT.

Register or ask

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Email: info@garnettrainings.com

Training: training@garnettrainings.com

Web: garnettrainings.com

Sharjah Publishing City Free Zone, Sharjah, UAE

Certificate

Participants who attend at least 90% of sessions and complete the final assessment receive a certificate of completion stating 35 contact hours (5-day) or 70 contact hours (10-day).

5-day outline

Day 1 HR Audit & Compliance: principles and standards
- Engagement and retention
- Hands-on workshop on a workplace challenge

Day 2 Methods and tools in practice
- Policy and process design
- HR strategy aligned to business goals

Day 3 Diagnosis and problem solving
- Competency frameworks
- Common mistakes and how to avoid them

Day 4 Quality, safety and documentation
- Labour law essentials in the region
- Regional and international case studies

Day 5 Workshop, assessment and action plan
- Metrics and HR analytics
- Checklists and templates to take away

10-day outline

Day 1 HR Audit & Compliance: principles and standards
- Engagement and retention
- Hands-on workshop on a workplace challenge

Day 2 Methods and tools in practice
- Policy and process design
- HR strategy aligned to business goals

Day 3 Diagnosis and problem solving
- Competency frameworks
- Common mistakes and how to avoid them

Day 4 Quality, safety and documentation
- Labour law essentials in the region
- Regional and international case studies

Day 5 Workshop, assessment and action plan
- Metrics and HR analytics
- Checklists and templates to take away

Day 6 Advanced techniques and specialist practice
- Complex cases in depth
- Group discussion and peer review

Day 7 Digital tools, data and automation
- Analysis tools and software
- Using AI in this field

Day 8 Benchmarking against international practice
- Global performance benchmarks
- Measurement and reporting

Day 9 Capstone project
- Analyse a real challenge from your organisation
- Build the solution and implementation plan

Day 10 Presentations, final assessment and certificates
- Project presentations and review
- Final exam and certificate award

Schedule 2027–2030

Dates	Format	City	Language	Fee (USD)
7–18 Feb 2027	10-day classroom	Cairo	English	8,950
14–18 Jun 2027	5-day classroom	London	English	4,750
16–20 Aug 2027	5-day online	Live online	English	2,950
21–25 Nov 2027	5-day classroom	Muscat	Arabic	4,750
14–25 Feb 2028	10-day online	Live online	Arabic	5,450
6–10 Mar 2028	5-day classroom	Dubai	Arabic	4,750
13–24 Nov 2028	10-day classroom	London	English	8,950
4–8 Dec 2028	5-day classroom	Singapore	English	4,750
12–16 Mar 2029	5-day online	Live online	English	2,950
9–13 Apr 2029	5-day classroom	Kuala Lumpur	English	4,750

Dates	Format	City	Language	Fee (USD)
18–29 Jun 2029	10-day classroom	Dubai	English	8,950
19–23 Aug 2029	5-day classroom	Riyadh	Arabic	4,750
3–14 Jun 2030	10-day online	Live online	Arabic	5,450
8–12 Jul 2030	5-day classroom	Amsterdam	English	4,750
21 Oct – 1 Nov 2030	10-day classroom	Dubai	English	8,950
2–6 Dec 2030	5-day classroom	Singapore	English	4,750

Customised and in-house versions of this course are available on request. garnettrainings.com/en/customise/