Garnet
Garnet Global Training Center

GGT-FM-118

Facilities & Real Estate Management

Hard Services Maintenance Planning

تخطيط صيانة الخدمات الفنية

Duration	Language	Formats	Hours	Level
5 or 10 days	**English or Arabic**	**Classroom, online, in-house**	**35 / 70**	**Intermediate (management)**

Overview

Hard Services Maintenance Planning equips managers and specialists to plan, organise and control this area of work, set targets and measure results. Run buildings and property portfolios efficiently, safely and at the right cost. Choose 5 or 10 days, classroom or live online, English or Arabic; organisations can also run it in-house and adapt the examples to their own work.

What you will be able to do

- Set up and run Hard Services Maintenance Planning as a managed process with clear roles.
- Manage contractors, suppliers and internal customers.
- Plan resources, budgets and schedules realistically.
- Define KPIs and build simple dashboards for management.
- Control risk, quality and compliance in this area.

Who should attend

Facility and property managers, maintenance heads, real estate and asset managers. It suits supervisors, section heads and specialists who manage, or are about to manage, this area.

Key topics

- Service contracts and SLAs
- Building systems: HVAC, fire, lifts
- Space and workplace planning
- Lifecycle cost and budgeting
- Property valuation and leasing
- Smart building technology

Formats and fees

5-day classroom	**USD 4,750**
5-day online	**USD 2,950**
10-day classroom	**USD 8,950**
10-day online	**USD 5,450**
In-house	**Quotation per group**

Fees per participant, excluding VAT.

Register or ask

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Email: info@garnettrainings.com

Training: training@garnettrainings.com

Web: garnettrainings.com

Sharjah Publishing City Free Zone, Sharjah, UAE

Certificate

Participants who attend at least 90% of sessions and complete the final assessment receive a certificate of completion stating 35 contact hours (5-day) or 70 contact hours (10-day).

5-day outline

Day 1 Hard Services Maintenance Planning: the management framework

- Space and workplace planning
- Group discussion and peer review

Day 2 Planning, resources and budgets

- Lifecycle cost and budgeting
- Property valuation and leasing

Day 3 Performance measurement and control

- Smart building technology
- Measurement and reporting

Day 4 Risk, compliance and improvement

- Service contracts and SLAs
- Hands-on workshop on a workplace challenge

Day 5 Management case study and action plan

- Building systems: HVAC, fire, lifts
- Common mistakes and how to avoid them

10-day outline

Day 1 Hard Services Maintenance Planning: the management framework

- Space and workplace planning
- Group discussion and peer review

Day 2 Planning, resources and budgets

- Lifecycle cost and budgeting
- Property valuation and leasing

Day 3 Performance measurement and control

- Smart building technology
- Measurement and reporting

Day 4 Risk, compliance and improvement

- Service contracts and SLAs
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Day 5 Management case study and action plan

- Building systems: HVAC, fire, lifts
- Common mistakes and how to avoid them

Day 6 Advanced techniques and specialist practice

- Complex cases in depth
- Regional and international case studies

Day 7 Digital tools, data and automation

- Analysis tools and software
- Using AI in this field

Day 8 Benchmarking against international practice

- Global performance benchmarks
- Checklists and templates to take away

Day 9 Capstone project

- Analyse a real challenge from your organisation
- Build the solution and implementation plan

Day 10 Presentations, final assessment and certificates

- Project presentations and review
- Final exam and certificate award

Schedule 2027–2030

Dates	Format	City	Language	Fee (USD)
10–14 May 2027	5-day classroom	Singapore	English	4,750
13–24 Jun 2027	10-day classroom	Doha	Arabic	8,950
2–6 Aug 2027	5-day online	Live online	English	2,950
19–23 Dec 2027	5-day classroom	Amman	Arabic	4,750
14–18 Feb 2028	5-day classroom	London	English	4,750
6–10 Mar 2028	5-day classroom	Casablanca	English	4,750
10–21 Apr 2028	10-day online	Live online	English	5,450
13–24 Nov 2028	10-day classroom	Paris	English	8,950
7–11 Jan 2029	5-day classroom	Kuwait City	Arabic	4,750

Dates	Format	City	Language	Fee (USD)
12–16 Feb 2029	5-day online	Live online	Arabic	2,950
19–30 Mar 2029	10-day classroom	Singapore	English	8,950
15–19 Apr 2029	5-day classroom	Cairo	Arabic	4,750
6–10 May 2030	5-day classroom	Paris	English	4,750
16–20 Jun 2030	5-day classroom	Riyadh	Arabic	4,750
1–12 Jul 2030	10-day online	Live online	English	5,450
1–12 Sep 2030	10-day classroom	Doha	English	8,950

Customised and in-house versions of this course are available on request. garnettrainings.com/en/customise/