Garnet
Garnet Global Training Center

GGT-LN-124

Languages & Business Communication

French for Business

الفرنسية للأعمال

Duration	Language	Formats	Hours	Level
5 or 10 days	**English or Arabic**	**Classroom, online, in-house**	**35 / 70**	**Intermediate (practitioner)**

Overview

Participants in French for Business practise the methods, tools and standards they need to perform reliably and solve problems on the job. Language skills for the workplace, from business English to technical translation. Choose 5 or 10 days, classroom or live online, English or Arabic; organisations can also run it in-house and adapt the examples to their own work.

What you will be able to do

- Apply the methods and standards of French for Business to real tasks.
- Follow safe, compliant and documented work practices.
- Avoid the mistakes that most often cause rework or failure.
- Share good practice with your team.
- Use the right tools, checks and calculations step by step.

Who should attend

Professionals who use English or Arabic at work, translators and administrative staff. Practitioners with one to five years of experience benefit most.

Key topics

- Workplace vocabulary
- Writing emails and reports
- Speaking in meetings
- Technical terminology
- Translation techniques
- Practice and feedback

Formats and fees

5-day classroom	**USD 4,750**
5-day online	**USD 2,950**
10-day classroom	**USD 8,950**
10-day online	**USD 5,450**
In-house	**Quotation per group**

Fees per participant, excluding VAT.

Register or ask

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Email: info@garnettrainings.com

Training: training@garnettrainings.com

Web: garnettrainings.com

Sharjah Publishing City Free Zone, Sharjah, UAE

Certificate

Participants who attend at least 90% of sessions and complete the final assessment receive a certificate of completion stating 35 contact hours (5-day) or 70 contact hours (10-day).

5-day outline

Day 1 French for Business: principles and standards
- Practice and feedback
- Checklists and templates to take away

Day 2 Methods and tools in practice
- Workplace vocabulary
- Writing emails and reports

Day 3 Diagnosis and problem solving
- Speaking in meetings
- Group discussion and peer review

Day 4 Quality, safety and documentation
- Technical terminology
- Measurement and reporting

Day 5 Workshop, assessment and action plan
- Translation techniques
- Hands-on workshop on a workplace challenge

10-day outline

Day 1 French for Business: principles and standards
- Practice and feedback
- Checklists and templates to take away

Day 2 Methods and tools in practice
- Workplace vocabulary
- Writing emails and reports

Day 3 Diagnosis and problem solving
- Speaking in meetings
- Group discussion and peer review

Day 4 Quality, safety and documentation
- Technical terminology
- Measurement and reporting

Day 5 Workshop, assessment and action plan
- Translation techniques
- Hands-on workshop on a workplace challenge

Day 6 Advanced techniques and specialist practice
- Complex cases in depth
- Common mistakes and how to avoid them

Day 7 Digital tools, data and automation
- Analysis tools and software
- Using AI in this field

Day 8 Benchmarking against international practice
- Global performance benchmarks
- Regional and international case studies

Day 9 Capstone project
- Analyse a real challenge from your organisation
- Build the solution and implementation plan

Day 10 Presentations, final assessment and certificates
- Project presentations and review
- Final exam and certificate award

Schedule 2027–2030

Dates	Format	City	Language	Fee (USD)
4–8 Jan 2027	5-day classroom	Istanbul	English	4,750
8–12 Feb 2027	5-day online	Live online	Arabic	2,950
4–15 Apr 2027	10-day classroom	Riyadh	English	8,950
7–11 Nov 2027	5-day classroom	Kuwait City	English	4,750
14–25 Feb 2028	10-day online	Live online	English	5,450
9–13 Apr 2028	5-day classroom	Cairo	English	4,750
21–25 Aug 2028	5-day classroom	Geneva	English	4,750
3–14 Dec 2028	10-day classroom	Manama	English	8,950
2–6 Apr 2029	5-day online	Live online	English	2,950
11–15 Jun 2029	5-day classroom	Dubai	English	4,750

Dates	Format	City	Language	Fee (USD)
14–25 Oct 2029	10-day classroom	Cairo	Arabic	8,950
2–6 Dec 2029	5-day classroom	Riyadh	English	4,750
14–18 Jan 2030	5-day classroom	Singapore	English	4,750
11–22 Feb 2030	10-day online	Live online	English	5,450
21–25 Jul 2030	5-day classroom	Amman	English	4,750
4–15 Nov 2030	10-day classroom	Kuala Lumpur	English	8,950

Customised and in-house versions of this course are available on request. garnettrainings.com/en/customise/