Garnet
Garnet Global Training Center

GGT-SC-130

Supply Chain, Procurement & Logistics

Contract Management for Buyers

إدارة العقود للمشترين

Duration	Language	Formats	Hours	Level
5 or 10 days	**English or Arabic**	**Classroom, online, in-house**	**35 / 70**	**Intermediate (management)**

Overview

This program treats Contract Management for Buyers as a managed system: policies, roles, resources, performance indicators and continual improvement. Buy better, hold less stock and keep materials moving when supply gets disrupted. Choose 5 or 10 days, classroom or live online, English or Arabic; organisations can also run it in-house and adapt the examples to their own work.

What you will be able to do

- Set up and run Contract Management for Buyers as a managed process with clear roles.
- Report clearly to senior management and stakeholders.
- Manage contractors, suppliers and internal customers.
- Plan resources, budgets and schedules realistically.
- Define KPIs and build simple dashboards for management.

Who should attend

Procurement, contracts, warehouse, logistics and materials management professionals. It suits supervisors, section heads and specialists who manage, or are about to manage, this area.

Key topics

- Category and sourcing strategy
- Total cost of ownership
- Inventory policies and service levels
- Supplier performance and risk
- Incoterms and logistics contracts
- ERP data and spend analytics

Formats and fees

5-day classroom	**USD 4,750**
5-day online	**USD 2,950**
10-day classroom	**USD 8,950**
10-day online	**USD 5,450**
In-house	**Quotation per group**

Fees per participant, excluding VAT.

Register or ask

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Training: training@garnettrainings.com

Web: garnettrainings.com

Sharjah Publishing City Free Zone, Sharjah, UAE

Certificate

Participants who attend at least 90% of sessions and complete the final assessment receive a certificate of completion stating 35 contact hours (5-day) or 70 contact hours (10-day).

5-day outline

Day 1 Contract Management for Buyers: the management framework

- Category and sourcing strategy
- Measurement and reporting

Day 2 Planning, resources and budgets

- Total cost of ownership
- Inventory policies and service levels

Day 3 Performance measurement and control

- Supplier performance and risk
- Hands-on workshop on a workplace challenge

Day 4 Risk, compliance and improvement

- Incoterms and logistics contracts
- Common mistakes and how to avoid them

Day 5 Management case study and action plan

- ERP data and spend analytics
- Regional and international case studies

10-day outline

Day 1 Contract Management for Buyers: the management framework

- Category and sourcing strategy
- Measurement and reporting

Day 2 Planning, resources and budgets

- Total cost of ownership
- Inventory policies and service levels

Day 3 Performance measurement and control

- Supplier performance and risk
- Hands-on workshop on a workplace challenge

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Day 5 Management case study and action plan

- ERP data and spend analytics
- Regional and international case studies

Day 6 Advanced techniques and specialist practice

- Complex cases in depth
- Checklists and templates to take away

Day 7 Digital tools, data and automation

- Analysis tools and software
- Using AI in this field

Day 8 Benchmarking against international practice

- Global performance benchmarks
- Group discussion and peer review

Day 9 Capstone project

- Analyse a real challenge from your organisation
- Build the solution and implementation plan

Day 10 Presentations, final assessment and certificates

- Project presentations and review
- Final exam and certificate award

Schedule 2027–2030

Dates	Format	City	Language	Fee (USD)
1–5 Feb 2027	5-day online	Live online	English	2,950
2–6 Aug 2027	5-day classroom	Dubai	English	4,750
21–25 Nov 2027	5-day classroom	Jeddah	English	4,750
20–31 Dec 2027	10-day classroom	Paris	English	8,950
10–21 Apr 2028	10-day online	Live online	English	5,450
21–25 Aug 2028	5-day classroom	Istanbul	English	4,750
11–22 Sep 2028	10-day classroom	Dubai	English	8,950
12–16 Nov 2028	5-day classroom	Kuwait City	English	4,750
5–9 Mar 2029	5-day online	Live online	English	2,950

Dates	Format	City	Language	Fee (USD)
7–18 May 2029	10-day classroom	Casablanca	Arabic	8,950
18–22 Jun 2029	5-day classroom	Dubai	Arabic	4,750
5–9 Nov 2029	5-day classroom	Abu Dhabi	Arabic	4,750
20–24 Jan 2030	5-day classroom	Muscat	Arabic	4,750
14–25 Apr 2030	10-day classroom	Cairo	English	8,950
10–14 Jun 2030	5-day classroom	Singapore	English	4,750
19–30 Aug 2030	10-day online	Live online	Arabic	5,450

Customised and in-house versions of this course are available on request. garnettrainings.com/en/customise/