Garnet
Garnet Global Training Center

GGT-LM-109

Leadership & Management

Coaching & Mentoring Skills for Managers

مهارات التوجيه والإرشاد للمديرين

Duration	Language	Formats	Hours	Level
5 or 10 days	**English or Arabic**	**Classroom, online, in-house**	**35 / 70**	**Intermediate (management)**

Overview

This program treats Coaching & Mentoring Skills for Managers as a managed system: policies, roles, resources, performance indicators and continual improvement. Programs for managers who need to set direction, decide well and bring people with them. You can join a public session in one of 20 cities or live online, in English or Arabic, or bring the course in-house with examples from your own operations.

What you will be able to do

- Set up and run Coaching & Mentoring Skills for Managers as a managed process with clear roles.
- Manage contractors, suppliers and internal customers.
- Plan resources, budgets and schedules realistically.
- Define KPIs and build simple dashboards for management.
- Control risk, quality and compliance in this area.

Who should attend

Executives, senior managers, team leaders and high-potential employees. It suits supervisors, section heads and specialists who manage, or are about to manage, this area.

Key topics

- Strategic thinking and direction setting
- Leading teams and performance
- Communication and influence
- Decision quality under uncertainty
- Managing change and resistance
- Personal leadership action plan

Formats and fees

5-day classroom	**USD 4,750**
5-day online	**USD 2,950**
10-day classroom	**USD 8,950**
10-day online	**USD 5,450**
In-house	**Quotation per group**

Fees per participant, excluding VAT.

Register or ask

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Email: info@garnettrainings.com

Training: training@garnettrainings.com

Web: garnettrainings.com

Sharjah Publishing City Free Zone, Sharjah, UAE

Certificate

Participants who attend at least 90% of sessions and complete the final assessment receive a certificate of completion stating 35 contact hours (5-day) or 70 contact hours (10-day).

5-day outline

Day 1 Coaching & Mentoring Skills for Managers: the management framework

- Leading teams and performance
- Measurement and reporting

Day 2 Planning, resources and budgets

- Communication and influence
- Decision quality under uncertainty

Day 3 Performance measurement and control

- Managing change and resistance
- Hands-on workshop on a workplace challenge

Day 4 Risk, compliance and improvement

- Personal leadership action plan
- Common mistakes and how to avoid them

Day 5 Management case study and action plan

- Strategic thinking and direction setting
- Regional and international case studies

10-day outline

Day 1 Coaching & Mentoring Skills for Managers: the management framework

- Leading teams and performance
- Measurement and reporting

Day 2 Planning, resources and budgets

- Communication and influence
- Decision quality under uncertainty

Day 3 Performance measurement and control

- Managing change and resistance
- Hands-on workshop on a workplace challenge

Day 4 Risk, compliance and improvement

- Personal leadership action plan
- Common mistakes and how to avoid them

Day 5 Management case study and action plan

- Strategic thinking and direction setting
- Regional and international case studies

Day 6 Advanced techniques and specialist practice

- Complex cases in depth
- Checklists and templates to take away

Day 7 Digital tools, data and automation

- Analysis tools and software
- Using AI in this field

Day 8 Benchmarking against international practice

- Global performance benchmarks
- Group discussion and peer review

Day 9 Capstone project

- Analyse a real challenge from your organisation
- Build the solution and implementation plan

Day 10 Presentations, final assessment and certificates

- Project presentations and review
- Final exam and certificate award

Schedule 2027–2030

Dates	Format	City	Language	Fee (USD)
5–16 Apr 2027	10-day classroom	Casablanca	English	8,950
7–11 Jun 2027	5-day classroom	London	English	4,750
5–9 Jul 2027	5-day online	Live online	English	2,950
13–17 Dec 2027	5-day classroom	Dubai	Arabic	4,750
16–27 Jan 2028	10-day classroom	Doha	Arabic	8,950
19–30 Jun 2028	10-day online	Live online	Arabic	5,450
10–14 Jul 2028	5-day classroom	Dubai	English	4,750
11–15 Sep 2028	5-day classroom	London	English	4,750
19–23 Mar 2029	5-day online	Live online	Arabic	2,950

Dates	Format	City	Language	Fee (USD)
2–13 Jul 2029	10-day classroom	Abu Dhabi	English	8,950
20–24 Aug 2029	5-day classroom	Dubai	English	4,750
4–8 Nov 2029	5-day classroom	Muscat	English	4,750
14–25 Jan 2030	10-day classroom	Barcelona	English	8,950
4–8 Mar 2030	5-day classroom	London	English	4,750
19–23 May 2030	5-day classroom	Cairo	Arabic	4,750
2–13 Dec 2030	10-day online	Live online	Arabic	5,450

Customised and in-house versions of this course are available on request. garnettrainings.com/en/customise/