Garnet
Garnet Global Training Center

GGT-MS-121

Maritime, Ports & Shipping

Bills of Lading & Shipping Documents

سندات الشحن ومستندات النقل البحري

Duration	Language	Formats	Hours	Level
5 or 10 days	**English or Arabic**	**Classroom, online, in-house**	**35 / 70**	**Intermediate (practitioner)**

Overview

Bills of Lading & Shipping Documents focuses on how the work is actually done: the methods, checks and decisions practitioners use every day, illustrated with real cases from the region. Commercial, operational and safety programs for shipping companies, ports and terminals. Choose 5 or 10 days, classroom or live online, English or Arabic; organisations can also run it in-house and adapt the examples to their own work.

What you will be able to do

- Apply the methods and standards of Bills of Lading & Shipping Documents to real tasks.
- Follow safe, compliant and documented work practices.
- Avoid the mistakes that most often cause rework or failure.
- Share good practice with your team.
- Use the right tools, checks and calculations step by step.

Who should attend

Ship and port managers, chartering and operations staff, marine terminal teams. Practitioners with one to five years of experience benefit most.

Key topics

- Shipping markets and economics
- IMO conventions and port state control
- Terminal operations and safety
- Charter parties and documentation
- Marine fuels and emissions rules
- Incident response at sea and in port

Formats and fees

5-day classroom	**USD 4,750**
5-day online	**USD 2,950**
10-day classroom	**USD 8,950**
10-day online	**USD 5,450**
In-house	**Quotation per group**

Fees per participant, excluding VAT.

Register or ask

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Email: info@garnettrainings.com

Training: training@garnettrainings.com

Web: garnettrainings.com

Sharjah Publishing City Free Zone, Sharjah, UAE

Certificate

Participants who attend at least 90% of sessions and complete the final assessment receive a certificate of completion stating 35 contact hours (5-day) or 70 contact hours (10-day).

5-day outline

Day 1 Bills of Lading & Shipping Documents: principles and standards

- Terminal operations and safety
- Checklists and templates to take away

Day 2 Methods and tools in practice

- Charter parties and documentation
- Marine fuels and emissions rules

Day 3 Diagnosis and problem solving

- Incident response at sea and in port
- Group discussion and peer review

Day 4 Quality, safety and documentation

- Shipping markets and economics
- Measurement and reporting

Day 5 Workshop, assessment and action plan

- IMO conventions and port state control
- Hands-on workshop on a workplace challenge

10-day outline

Day 1 Bills of Lading & Shipping Documents: principles and standards

- Terminal operations and safety
- Checklists and templates to take away

Day 2 Methods and tools in practice

- Charter parties and documentation
- Marine fuels and emissions rules

Day 3 Diagnosis and problem solving

- Incident response at sea and in port
- Group discussion and peer review

Day 4 Quality, safety and documentation

- Shipping markets and economics
- Measurement and reporting

Day 5 Workshop, assessment and action plan

- IMO conventions and port state control
- Hands-on workshop on a workplace challenge

Day 6 Advanced techniques and specialist practice

- Complex cases in depth
- Common mistakes and how to avoid them

Day 7 Digital tools, data and automation

- Analysis tools and software
- Using AI in this field

Day 8 Benchmarking against international practice

- Global performance benchmarks
- Regional and international case studies

Day 9 Capstone project

- Analyse a real challenge from your organisation
- Build the solution and implementation plan

Day 10 Presentations, final assessment and certificates

- Project presentations and review
- Final exam and certificate award

Schedule 2027–2030

Dates	Format	City	Language	Fee (USD)
3–14 Jan 2027	10-day classroom	Doha	English	8,950
8–12 Feb 2027	5-day online	Live online	English	2,950
8–12 Mar 2027	5-day classroom	Abu Dhabi	Arabic	4,750
4–8 Oct 2027	5-day classroom	London	English	4,750
10–14 Apr 2028	5-day classroom	Barcelona	English	4,750
8–19 May 2028	10-day online	Live online	English	5,450
18–29 Jun 2028	10-day classroom	Kuwait City	English	8,950
21–25 Aug 2028	5-day classroom	Dubai	Arabic	4,750
5–16 Feb 2029	10-day classroom	Kuala Lumpur	English	8,950

Dates	Format	City	Language	Fee (USD)
9–13 Jul 2029	5-day online	Live online	Arabic	2,950
20–24 Aug 2029	5-day classroom	Istanbul	English	4,750
19–23 Nov 2029	5-day classroom	Singapore	English	4,750
7–18 Jan 2030	10-day classroom	Geneva	English	8,950
18–22 Aug 2030	5-day classroom	Doha	Arabic	4,750
21–25 Oct 2030	5-day classroom	London	English	4,750
16–27 Dec 2030	10-day online	Live online	English	5,450

Customised and in-house versions of this course are available on request. garnettrainings.com/en/customise/