Garnet
Garnet Global Training Center

GGT-IT-110

Information Technology & Software

Advanced Excel & Automation

المتقدم والأتمتة Excel

Duration	Language	Formats	Hours	Level
5 or 10 days	**English or Arabic**	**Classroom, online, in-house**	**35 / 70**	**Advanced**

Overview

Advanced Excel & Automation deepens existing expertise with advanced methods, failure cases and the reasoning experts use when standard answers do not fit. Infrastructure, service management and software delivery skills for IT teams. You can join a public session in one of 20 cities or live online, in English or Arabic, or bring the course in-house with examples from your own operations.

What you will be able to do

- Handle complex and non-routine cases in Advanced Excel & Automation.
- Review and challenge the work of others.
- Analyse failures and turn lessons into better standards.
- Coach and mentor less experienced colleagues.
- Benchmark your practice against international leaders.

Who should attend

IT managers, system administrators, developers and service desk leads. Participants should already have solid working experience in the field.

Key topics

- Architecture and infrastructure
- Service management processes
- Security by design
- Cloud and DevOps practices
- IT governance and budgeting
- Hands-on labs

Formats and fees

5-day classroom	**USD 4,750**
5-day online	**USD 2,950**
10-day classroom	**USD 8,950**
10-day online	**USD 5,450**
In-house	**Quotation per group**

Fees per participant, excluding VAT.

Register or ask

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Email: info@garnettrainings.com

Training: training@garnettrainings.com

Web: garnettrainings.com

Sharjah Publishing City Free Zone, Sharjah, UAE

Certificate

Participants who attend at least 90% of sessions and complete the final assessment receive a certificate of completion stating 35 contact hours (5-day) or 70 contact hours (10-day).

5-day outline

Day 1 Advanced principles of Advanced Excel & Automation

- Security by design
- Regional and international case studies

Day 2 Specialist techniques

- Cloud and DevOps practices
- IT governance and budgeting

Day 3 Complex cases and failure analysis

- Hands-on labs
- Checklists and templates to take away

Day 4 Expert review and benchmarking

- Architecture and infrastructure
- Group discussion and peer review

Day 5 Advanced workshop and assessment

- Service management processes
- Measurement and reporting

10-day outline

Day 1 Advanced principles of Advanced Excel & Automation

- Security by design
- Regional and international case studies

Day 2 Specialist techniques

- Cloud and DevOps practices
- IT governance and budgeting

Day 3 Complex cases and failure analysis

- Hands-on labs
- Checklists and templates to take away

Day 4 Expert review and benchmarking

- Architecture and infrastructure
- Group discussion and peer review

Day 5 Advanced workshop and assessment

- Service management processes
- Measurement and reporting

Day 6 Advanced techniques and specialist practice

- Complex cases in depth
- Hands-on workshop on a workplace challenge

Day 7 Digital tools, data and automation

- Analysis tools and software
- Using AI in this field

Day 8 Benchmarking against international practice

- Global performance benchmarks
- Common mistakes and how to avoid them

Day 9 Capstone project

- Analyse a real challenge from your organisation
- Build the solution and implementation plan

Day 10 Presentations, final assessment and certificates

- Project presentations and review
- Final exam and certificate award

Schedule 2027–2030

Dates	Format	City	Language	Fee (USD)
18–22 Jan 2027	5-day classroom	London	English	4,750
9–20 Aug 2027	10-day classroom	Kuala Lumpur	English	8,950
20–24 Sep 2027	5-day online	Live online	Arabic	2,950
8–12 Nov 2027	5-day classroom	Dubai	English	4,750
20–31 Mar 2028	10-day classroom	Kuala Lumpur	English	8,950
17–21 Apr 2028	5-day classroom	Barcelona	English	4,750
7–18 Aug 2028	10-day online	Live online	English	5,450
6–10 Nov 2028	5-day classroom	London	English	4,750
10–14 Jun 2029	5-day classroom	Riyadh	English	4,750

Dates	Format	City	Language	Fee (USD)
15–19 Jul 2029	5-day classroom	Jeddah	Arabic	4,750
13–17 Aug 2029	5-day online	Live online	Arabic	2,950
14–25 Oct 2029	10-day classroom	Amman	English	8,950
11–22 Feb 2030	10-day classroom	Kuala Lumpur	English	8,950
13–24 May 2030	10-day online	Live online	English	5,450
10–14 Jun 2030	5-day classroom	Dubai	English	4,750
18–22 Nov 2030	5-day classroom	Vienna	English	4,750

Customised and in-house versions of this course are available on request. garnettrainings.com/en/customise/